



Appointment of New Members to the Lothian Valuation Joint Board

5 September 2011

Purpose of report

- 1 To advise of the appointment of new members to the Joint Board and the need to fill a vacancy on the Appointment Committee, the Appeal Committee and the Joint Consultative Group.

Main report

- 2 On 25 August 2011, the City of Edinburgh Council appointed Councillor Tom Buchanan and Councillor Elaine Morris to serve on the Lothian Valuation Joint Board in place of Councillor David Beckett and Councillor Stuart Roy McIvor who have resigned.
- 3 Councillor McIvor also served on the Appointment Committee, the Appeal Committee and the Joint Consultative Group. The current membership and remits of these groups are detailed in the attached appendices.
- 4 The Joint Board is invited to appoint a member from the City of Edinburgh Council to the Appointment Committee, the Appeal Committee and the Joint Consultative Group.

Recommendations

- 5 The Joint Board is asked:
 - 5.1 To note the appointment of Councillor Tom Buchanan and Councillor Elaine Morris.
 - 5.2 To appoint a member from the City of Edinburgh Council to the Appointment Committee, the Appeal Committee and the Joint Consultative Group.

Sue Bruce
Chief Executive

Appendices	<ol style="list-style-type: none">1 Membership of Committees and Joint Consultative Group2 Appointment Committee Remit3 Appeal Committee Remit4 Joint Consultative Group
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Background Papers	Act of the City of Edinburgh Council of 25 August 2011

LOTHIAN VALUATION JOINT BOARD

**MEMBERSHIP OF COMMITTEES AND JOINT CONSULTATIVE GROUP
2007-2012**

Appointment Committee

The City of Edinburgh Council	Councillor Gordon Mackenzie Councillor McIvor
East Lothian Council	Councillor Knox
Midlothian Council	Councillor Russell (Convener)
West Lothian Council	Councillor Johnston

Appeal Committee

The City of Edinburgh Council	Councillor McIvor Councillor Wheeler
East Lothian Council	Councillor Knox
Midlothian Council	Councillor Beattie
West Lothian Council	Councillor King (Convener)

Joint Consultative Group

The City of Edinburgh Council	Councillor Edie Councillor McIvor
East Lothian Council	Councillor Bell
Midlothian Council	Councillor Beattie (Convener)
West Lothian Council	Councillor Anderson

LOTHIAN VALUATION JOINT BOARD

APPOINTMENT COMMITTEE

REMIT

1 **The Appointment Committee** shall be authorised to act on behalf of the Board on all matters of selection and appointment of the Assessor and Electoral Registration Officer of the Lothian Valuation Joint Board.

2 Membership of the Committee shall comprise: -

Members:

The City of Edinburgh Council	-	2 Councillors
East Lothian Council	-	1 Councillor
Midlothian Council	-	1 Councillor
West Lothian Council	-	1 Councillor

Total **5**

Advisers (non-voting): -

Chief Executive and Clerk to the Valuation Board
Personnel Adviser to the Valuation Board

3 The quorum for meetings of the Committee will be 3 members.

4 The Convener of the Committee shall be appointed by the Valuation Board. In the absence of the Convener at any meeting, the Committee will elect a Chair from its members.

5 Members will be permitted to appoint a substitute to attend in their place, in accordance with the requirements of the Board's Standing Orders.

6 All members (and any substitute member) will require to have attended an approved training course for the purpose of selection of Chief Officers.

7 All members (and any substitute members) will be subject to the general requirement to have attended all the stages of the selection process i.e. any short-leeting (or long-leeting) and interviews of all candidates when participating in the selection process.

8 The Chief Executive and Clerk to the Valuation Board, in consultation with the Convener of the Committee, will be responsible for calling meetings of the Committee.

9 The Chief Executive and Clerk shall report on any appointment made to a meeting of the Valuation Board.

LOTHIAN VALUATION JOINT BOARD

APPEAL COMMITTEE

REMIT

To decide appeals by staff in regard to disciplinary action, gradings, grievances and disputes or in other appropriate circumstances, in terms of the Joint Board's policies in these matters.

LOTHIAN VALUATION JOINT BOARD

JOINT CONSULTATIVE GROUP

REMIT

- 1 To provide a means of regular consultation between the Board and employees' representatives, on matters affecting the employment and conditions of service of Board employees, always provided that no question of an individual's pay, wage, grading, discipline, promotion or efficiency shall be within the scope of the Joint Group.
- 2 To consider and offer observations on any proposals made by the Board involving substantial administrative reorganisation to the extent to which it affects the pay and conditions of employment of the employees of the Board.
- 3 To consider and report on any matter which may be referred to the Joint Group by the Board or by any of the employee organisations.